



Laupāhoehoe Community Public Charter School

Governing Board Meeting Minutes

3/24/15 5:30 pm LCPCS Band Room

- I. **Call to Order: 6:00 pm**
- II. **Attendance:** Tracy Jardine, Juliet Higgins, Rachel Real, Niki Hubbard, Paki Nahale-a, Thomas Bearden.

Community: Kahele Nahale-a, Gerry Delgado, Mike Okoye
- III. **Approve Agenda:** All New Business items will be deferred except New Business number 5 Copier Lease Contract approval. This will be discussed before reports section. Agenda accepted by all.
- IV. **Public Comments on Agenda items:** None
- V. **Minute Review & Approval:** Minutes reviewed and accepted with correction to Business number 2; (Niki motioned and add comma). All members unanimously approved of minutes.
- VI. **Financial Review & Approval:** Business manager went over profit and loss for statement for the month of February. All members unanimously accept and approved.

Business Manager went over Balance Sheet for the month of February. All members accept and unanimously approve.
- VII. **New Business:**

5. Copier Lease Contract: Thomas motions to accept Copier Lease contract, Juliet Higgins seconds.

Discussion: 3 quotes were obtained by Business Manager. Xerox had the best quote and would save the school 35% less than current contract for copier. All board members unanimously in favor of entering new contract with Xerox to lease printers for school.
- VIII. **Reports**
 1. Students: Senior Marina Merkulov has applied for the Dorance Scholarship.
 2. Families: Movie night is scheduled for next Monday.
 3. Staff: None
 4. Faculty: None
 5. Community/Hui Kāko'o Non-Profit: Hui has new website: thehui.weebly.com
 6. Director: Director shared highlights of happenings at school. Director has been selected as an advisor to the Hawaii State Charter School Commission.
 7. Committees:



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- i. Development: Committee working on Music Fest, tickets for Music fest will be distributed on 3/25/15. Children, 10 and under are free, over 10 will be a 5.00 dollar charge. So far the efforts of the Dev Com committee have raised approximately \$27,000.
- ii. Finance: None
- iii. Governance: Did not meet.
- iv. Personnel: Did not meet.

IX. Public Comment on Non-Agenda Items: None

X. Unfinished Business

1. None

XI. New Business

1. Accept Student Director Resignation: Deferred Paki
2. Accept New Student Director & Alternate: Deferred Paki
3. Hiring Policy: Deferred Paki
4. Disability Insurance Proposal Gerry
5. Copier Lease Contract: Addressed above. Gerry

No executive session tonight.

Meeting Adjourned: 7:05 pm

XII. Executive Session

A. Unfinished Business

1. None

B. New Business

1. Legal Issues
2. Personnel Matters
 - a. New Hires
3. Concerns

XIII. Secretary recap & Announcements

1. Next Board Meetings
 - a. Development Committee – 4/7/15, 6:00p, Admin Conference Rm
 - b. Executive Board Agenda Setting – 4/14, 5:30p, Admin Conference Rm
 - i. 4/13 - Proposals DUE
 - c. Personnel Committee – 4/14, 6:30p (after Exec mtg), Admin Conference Rm
 - d. Finance Committee – 4/23, 5:30p, Admin Conference Rm
 - e. Governance Committee – 4/23, 7:00p (after Fin Comm), Admin Conference Rm
 - f. Regular Monthly Board – 4/28, 5:30p, Band Rm
2. State Charter School Commission Meetings & Deadlines



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3. Upcoming School Events

a. Please refer to the calendar at www.lcps.org

4. **Assignment of tasks:** Paki to talk with new student board member to attend Board Meetings. Tracy will draft resignation letter for V. Jose to resign position as student member on Board.

XIV. Adjourn: 7:05

DRAFT